



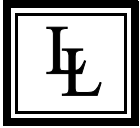
**CERTIFICATE OF MAILING**

I hereby certify that on this \_\_\_\_ day of \_\_\_\_\_, 2003, I mailed, first class postage prepaid, a true and correct copy of the foregoing Appearance of Counsel to:

STATE OF UTAH  
ATTORNEY GENERAL'S OFFICE  
ATTN:

GUARDIAN AD LITEM  
ATTN:

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# LOKKEN & ASSOCIATES, P.C.

## Attorneys at Law

9 E. Exchange Place, Suite 400  
Boston Building  
Salt Lake City, UT 84111  
Tel.(801) 359-8003  
Fax (801) 359-0181

September 3, 2004

CLIENT  
ADDRESS

Dear Ms. CLIENT:

I'm writing to let you know that as of September 3, 2004, I have been appointed as your attorney in the case of *State of Utah in the Interest of CHILD (00/00/00), et al*, now pending in Third District Juvenile Court.

Please take notice that a hearing on your case has been scheduled on **May 19, 2003 at 1:30 p.m.**, before Judge NAME, at the Third District Juvenile Court, 450 South State Street, Salt Lake City, Utah, courtroom #W25.

Please contact me within the next week so we can discuss your case.

Sincerely,

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ATTORNEY

**ATTORNEY, Bar #(0000)**  
**LOKKEN & ASSOCIATES, P.C.**  
Attorneys for CLIENT  
Boston Building, Suite 400  
9 East Exchange Place  
Salt Lake City, UT 84111  
Telephone: (801) 359-8003  
Facsimile: (801) 359-0181

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IN THE THIRD JUDICIAL DISTRICT JUVENILE COURT  
IN AND FOR SALT LAKE COUNTY, STATE OF UTAH

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THE STATE OF UTAH, in the	)	REQUEST FOR PRODUCTION OF
interest of:	)	DOCUMENTS AND REQUEST FOR
	)	WITNESS AND EXHIBIT LISTS
	)	
CHILD (00/00/00)	)	Case #
	)	
	)	
A person(s) under the age	)	JUDGE
of eighteen years.	)	

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Comes now the Respondent, CLIENT, by and through counsel, ATTORNEY of Lokken & Associates, P.C., and hereby submits the following Request for Production of Documents to the Attorney General and the Utah Division of Child and Family Services.

**REQUEST FOR PRODUCTION OF DOCUMENTS**

Pursuant to Utah Rule of Civil Procedure 34, Respondent hereby submits the following Request for Production of Documents upon the Utah Division of Family Services. In answering this Request, the law requires that the answering party utilize all information that is available to the

answering party, including information in the possession of the answering party, its agents or attorneys, as well as any information over which the answering party, its agents or attorneys exercise control.

Note also that this Request is deemed continuous and shall require supplemental answers pursuant to Rule 26 of the Utah Rules of Civil Procedure. In the event that further responsive documents come into the possession, custody or control of an answering party after this Request has been answered, the answering party is required to supplement its response within a reasonable period of time after receiving such documents.

Respondent hereby requests the following documents from the answering parties:

1. Any documents that summarize, record or reference statements made by the above-named child(ren) concerning the allegations of the Verified Petition or any other substantive pleading filed in this matter.

2. Any documents that summarize, record or reference statements made by Respondent concerning the allegations of the Verified Petition or any other substantive pleading filed in this matter.

3. Any documents that summarize, record, or reference any information you relied upon in formulating the allegations of the Verified Petition or any other substantive pleading filed in this matter.

4. Any documents that summarize, record or reference any information upon which you plan to rely to establish the truth of the allegations of the Verified Petition or any other substantive pleading filed in this matter.

5. Any documents that summarize, record or reference any information that does not support

the allegations of the Verified Petition or any other substantive pleading filed in this matter, including any and all information that tends to refute the truth of the allegations of the Verified Petition or pleading.

6. Any CPS or DFS activity logs, transportation logs, referral forms, risk assessment forms, or other documents pertaining to this matter.

7. Any medical or psychological evaluations pertaining to this matter.

8. Any police reports pertaining to this matter.

9. Any documents derived from any foster parent, shelter parent, or kinship placement pertaining to this matter.

10. Any other letters, reports or summaries, generated from any source, pertaining to this matter.

11. Any photographs that summarize, record, or reference any information that does or does not support the allegations of the Verified Petition or any other substantive pleading filed in this matter.

### **REQUEST FOR WITNESS AND EXHIBIT LISTS**

The Respondent, by and through counsel, ATTORNEY, of Lokken & Associates, P.C., hereby requests the State of Utah provide a list of the individuals who they intend to call as witnesses to testify at the trial in the above-entitled matter, and a brief summary as to what each individual will testify, and a list of all Exhibits planned to be introduced.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2003.

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ATTORNEY  
Attorney for Respondent

**ATTORNEY Bar # (0000)**  
**LOKKEN & ASSOCIATES, P.C.**  
Attorneys for CLIENT  
Boston Building, Suite 400  
9 East Exchange Place  
Salt Lake City, UT 84111  
Telephone: (801) 359-8003  
Facsimile: (801) 359-0181

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IN THE THIRD JUDICIAL DISTRICT JUVENILE COURT  
IN AND FOR SALT LAKE COUNTY, STATE OF UTAH

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THE STATE OF UTAH, in the interest of	)	CERTIFICATE OF SERVICE
	)	
CHILD (00/00/00)	)	Case #
	)	
	)	
A person(s) under the age	)	JUDGE
of eighteen years.	)	

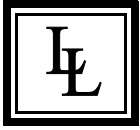
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I hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2003, I caused to be mailed in the United States Mail, postage prepaid, a true and correct copy of the foregoing Request for Production of Documents and Request for Witness and Exhibit Lists to:

State of Utah  
Attorney General's Office  
160 East 300 South, 6th Floor  
P.O. Box 140833  
Salt Lake City, Utah 84114-0833

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# LOKKEN & ASSOCIATES, P.C.

## Attorneys at Law

9 E. Exchange Place, Suite 400  
Boston Building  
Salt Lake City, UT 84111  
Tel.(801) 359-8003  
Fax (801) 359-0181

September 3, 2004

CASEWORKER  
Division of Child and Family Services  
5801 Fashion Boulevard  
Murray, Utah 84107

Re. CLIENT

Dear Ms. CASEWORKER

I have been appointed to represent CLIENT in the custody matter currently before the Third District Juvenile Court. I would greatly appreciate it if you could keep me regularly informed of my client's performance, particularly regarding my client's contact with DCFS, attendance at visitation, and compliance with the service plan. Further, if you have any concern about my client's performance, I would ask that you contact me as soon as such concern arises, so that I can assist in remedying the situation.

Please keep this letter in the DCFS file for this case. Also, I would appreciate you bringing this letter to the attention of any future DCFS workers involved in this case, so that they will know to contact me.

Thanks for your cooperation.

Sincerely,

ATTORNEY